The meeting was called to order at 6:50 PM. The following Board members were in attendance:

Addeline Alaniz-Edwards (President) Marci Mowery (Service Committee Co-Chair)

Megan Mines Hall (Immediate Past President) Tom Miller (Service Committee Co-Chair)

Jim Aiello (President Elect) Yolanda Perez-Rivera (Membership, Youth Co-Chair)

Janet Ritter (Secretary, Vice President) Hector Ortiz (Past DG, Past President)

Joe Hoover (Treasurer) David Ritter (Past President)

Action items are listed in red.

1. **Corrections to the minutes from the October 27, 2015 Board Meeting:**
   1. President Addeline opened the meeting citing some corrections to the minutes of last month’s board meeting:
      1. Item 2 (ii) – The board may not vote on a new officer (specifically Sarah Thomas taking the Secretary’s position, once Secretary Jan becomes President Elect in 2016-17).
         1. According to the club’s by-laws, the selection of club officers must be announced one month prior to a club vote.
         2. Our by-laws currently indicate that we shall vote on new officers at the end of May, for the officers to take office the following July.
         3. The board would like to call for nominations for officers during our **December 8, 2015** (Social) meeting, with a vote for new officers taking place on **January 5, 2016**.
         4. By moving the dates of nomination/voting to earlier in the Rotary year, the new officers will have some time for training prior to their taking office.
         5. Our By-Laws will need to be updated showing earlier nomination and voting dates by our club.
   2. President Addeline also indicated that last month’s minutes should have included a statement indicating that Brandon Pierce’s name will be added to our bank accounts, as an authorized user.
   3. Service Co-Chair Tom indicated that last month’s minutes should have reflected that he suggested a donation be made to the Unitarian Universalist Church which houses the Common Grounds Café. The minutes reflected Tom’s suggesting a piece of equipment be purchased by our club to help out the church café. Co-Chair Marci indicated that a donation to the café will be brought up later in the meeting, so that we may discuss.
   4. Secretary Jan reminded all board members that when a draft of the minutes is released to them, she gives them a deadline for making any revisions, additions, or deletions. Since the October 27 Board Meeting Minutes have been published for the club, she asked that this deadline be adhered.
2. **Hector requested funds**
   1. For the upcoming Membership Guest Night (January 26, 2016), Hector requested $250 to pay for hors d’oeuvres, as we are expecting at least 30 guests in addition to our 32 club members. A motion was made by Jan to appropriate this money for our Membership Guest Night. The motion was seconded by several and voted in favor by all board members.
      1. President Elect Jim asked how much money is in our budget and Treasurer Joe indicated that at the current time, we had $10,200, ($5000 for Ecuador).
      2. Jim asked what size is an “ideal” club for Harrisburg Keystone, which brought up some discussion about how to gauge the “ideal” size.
      3. Jim made a suggestion of making sure our club has a strategic plan in place so that we know how to handle our growth, most effectively.
   2. Hector also asked for $250 to support his leadership of the GSE team heading to Australia in the Spring 2016. He will use this money for his uniform and necessary expenses that all GSE team members must incur. A motion was made by Jan and it was agreed upon by all board members.
   3. We asked Hector about his trip to Ecuador to try to firm up the agreement that will allow us to use our District Grant to help the club in Guayaquil. He is heading to Guayaquil the last week of December and will be there through the first week of January. Hector agreed that if the Guayaquil club does not sign the paperwork for the project by January 31, 2016, our club will use its funds for another global project.
3. **Fundraising**
   1. Addeline indicated that we made $838 from our wreath sale.
   2. Our signature event, our **Point (aka Pint) 5K** will be held on **May 14, 2016.**
      1. This event (including Promotion) will be chaired by Amy Earnest.
      2. Jim suggested that we hold one meeting per month until the Pint 5K.
4. **Service Committee**
   1. Marci suggested that we sponsor a breakfast served by the Common Grounds Café at the Unitarian Universalist Church, on Market Street. A motion was made by Jim and all members of the board were in favor.
      1. This will run about $400.
      2. How will we promote this? Several suggestions were made, including providing a photo op by presenting a large (fake) check to the café, or partnering with other clubs.
      3. David indicated he will look into a matching grant from the district.
   2. Addeline asked the board if our club should work on the Greenbelt by either tending to a garden or adopting a stretch of a Greenbelt road (as we do for our highway clean-up). Marci recommended that gardens take ongoing and continued maintenance (such as the 5 Senses Garden), and she recommended a stretch of the Greenbelt.
   3. Tom wanted to remind us that in February 2016 will be an opportunity to volunteer at Bethesda Mission’s women’s shelter. We will prepare and serve dinner.
5. **Action Items**
   1. Club By-Laws – a club vote is needed to change the dates of our board nominations. Secretary Jan is working on cleaning those up and will make sure all members have a revised copy before a vote is taken.
   2. President Elect Jim – will make sure a club strategic plan is worked on and will be shown to club members.
   3. Past President Hector – will visit Guayaquil, Ecuador and will make sure they understand and agree to the district grant’s responsibilities and expectations of them.
   4. Past President David – will look into a District Grant for sponsoring the UU breakfast.

6. With no further business to conduct, the meeting adjourned at 7:40 PM.