The meeting was called to order at 6:50 PM. The following Board members were in attendance:

Addeline Alaniz-Edwards (President) Hector Ortiz (Membership Comm. Co-Chair)

Jim Aiello (President Elect) Yolanda Perez-Rivera (Membership/Youth Co-Chair)

Janet Ritter (Secretary, Vice President) Becky Boone (Youth Comm. Co-Chair)

Kendra McDowell (Treasurer) Marci Mowery (Service Comm. Co-Chair)

Alaine Keisling (Sergeant at Arms) Tom Miller (Service Comm. Co-Chair)

Sam BowerCraft (Webmaster) Scot Whiskeyman (Social Comm. Chair)

Action items are listed in red.

As this was President Addeline’s final board meeting as President, we drank a toast to her for a job well done during the 2015-16 year. Agenda items discussed follow:

1. **Treasurer’s Report**
   1. Treasurer Kendra was able to supply the Board with updates from the Pint 5K, held on May 14.
      1. 2016 – Our net proceeds were $1100 – In comparison to other years our proceeds were lower, however we added expenses this year, such as $430 for radio advertisements.

2015 – Net proceeds = $2000

2014 – Net proceeds = $1600

2013 – Net proceeds = $1500

* 1. Our bank account currently equals $13,000. **$5000 is designated for Ecuador** (to be discussed later in the Board meeting)
  2. Kendra suggested that we could be better served by changing our account to Centric Bank.
     1. Our account mailing address will stay the same, at ABC
     2. Centric has a free courier service so that checks may be picked up and immediately deposited
     3. The Board voted to change banks to Centric
  3. We will not be purchasing Club Runner software yet. Kendra suggested we use Quicken.
     1. Webmaster Sam indicated he has a copy of Quicken he no longer needs and is willing to give it to Kendra for Treasury application.
     2. Addeline suggested using Mint.com
     3. Sergeant at Arms Alaine commented that we need a program that does not reside on one person’s computer.
     4. Kendra will look into Mint and other free software.
  4. President Elect Jim indicated that he needs 2 budgetary actions, ASAP:
     1. He wants budget requests from each committee chair, based on the events planned for the coming year
     2. Before we pay Rotary International for the members of our club as of June 30, he wants to make sure that all members of our club are active members and have paid their invoices.

Secretary Jan will look at attendance records and for those members with poor attendance records she’ll work with Kendra to make sure invoices have been paid (or payment arrangements have been made). For those questionable members, we will reach out to find out what we can do to help the member become re-engaged with our club.

1. **Youth Committee**
   1. Youth Committee Co-Chair Yolanda expressed concern that our club is not very engaged with our Youth. The Youth Committee is a club committee, not a Yolanda committee. She and co-chair Becky addressed the following:
      1. **4-Way Test Speech** – We need to contact the high school principal over the summer and we need to commit to the students participating, to show that we are there to support them.

a) The student speech must be presented to the club no later than late October, as the mid-level district competition is held in early to mid-November

1. We need to involve the high school principal and invite him/her to one (or more) of our meetings so that the Principal will learn about the 4-Way Test and see how it is used in our business/service activities.
2. Yolanda recommended that all participants be given a gift card and a certificate by our club, in appreciation of their hard work
   * 1. **RYLA**

Yolanda strongly recommended that our club should budget $850 ($425 apiece) for one male and one female student to participate in the Rotary Youth Leadership Award each summer, instead of relying on a district scholarship to fund one of our participants. **NOTE: The price for RYLA has increased to $450 per student.**

We need our RYLA participants to come visit our club after experiencing the camp, to share their feelings about the week and what they gained.

* + 1. **Engaging Students**

We need to get the students excited; we need to get the teachers excited; we need to get the school administrators/superintendent excited

Shall our club start a Student of the Month (or Quarter) award?

Shall our club start an Educator of the Month (or Quarter) award?

* + 1. **Dictionary Project**

Becky indicated that the West Shore Rotary club is willing to continue supporting the dictionaries that we helped find schools for. Third grade students receive these dictionaries and we were able to distribute these resource books to several elementary schools in the Harrisburg School District.

Should Harrisburg Keystone purchase the dictionaries we give to our schools?

Jan mentioned that she had been contacted by Steve Feinour, President Elect of the Harrisburg club, who is hoping his club will want to participate, too.

Both Addeline and Jim agreed that we need to strengthen our relationship with the Steelton Highspire school district, so it may make sense for us to concentrate on Steelton Highspire and let the Harrisburg club focus on the Harrisburg school district.

* + 1. **Recruiting Committee Members**

A concern was expressed about getting committee members who will be able to follow through, will be reliable, and will have a passion for meeting with students and teachers and helping them learn about Rotary.

Jan suggested that our club may be able to have a “committee education” night in July so that each club member is introduced (or re-introduced) to each committee, learning about its purpose, its projects for the upcoming year, and some creativity and innovation in growing the committee.

Jim will work with the upcoming Speaker Seekers to see when this type of club educational program may be offered.

1. **Ecuador**
   1. Membership Co-Chair Hector wanted to address the $5000 we have raised for Ecuador. This money was going to be used for a medical mission trip to Ecuador. Due to the lack of cooperation by the Ecuadorian Rotary club we had previously been working with in fulfilling the district’s grant requirements, we have not yet been able to spend the money that has been designated for this cause,
   2. However, with the devastating earthquake that occurred in May, destroying parts of Ecuador, Hector has been in touch with Rotary officials in a couple of the affected towns (Esmeralda, Malavis) and they are in dire need of shelter and clean water.
   3. Hector made 2 suggestions, both of which promoted lots of questions from other board members:
      1. $900 contribution from our club toward a designated district grant.

Our $900 will be added to other District 7390 clubs’ contributions so that we contribute $12,500 in total. The district will then match our contribution, to add another $12,500 so that we can contribute $25,000 in total.

This money will be used to finance 3 water filtration plants, each of which costs approximately $7800.

Hector agreed to oversee this district grant.

A motion was made and was passed by the board, to designate $900 toward the district grant.

* + 1. The remaining $4100 contribution from our club may be used for a global grant. Through a global grant, we will partner with Rotary clubs in Ecuador who will take the lead to do a need analysis, complete all the paperwork, and make sure all requirements are met by the town(s) receiving the funds from this grant.

1. **Rotary Shirts**
   1. After having been at the 5 Senses Garden with our club and working on a service project, Service Committee Co-Chair Marci was concerned that we have no shirts identifying us as Rotarians or members of the Harrisburg Keystone club.
      1. Jim agreed, indicating that other clubs have “Rotarian at Work” T-shirts or a similar type of clothing.
      2. Marci indicated she will take the lead on finding shirts at a good price and offering them to club members who choose to purchase them.
2. **Club Runner**
   1. As had been stipulated in an earlier board meeting and as Kendra had mentioned earlier, Jim emphasized that the purchase of Club Runner has been tabled for now.

**Action Items**

* + - 1. Treasurer Kendra will seek free software programs (such as Mint.com) to help her manage finances
      2. Kendra will work with Secretary Jan to identify members whose meeting attendance is lacking and who haven’t paid (or haven’t made payment arrangements) for outstanding invoices.
      3. The Youth Committee will decide on its focus for the Dictionary project and whether there is a need to partner with other clubs (and other school districts beside Steelton Highspire)
      4. President Elect Jim will check with July/August Speaker Seekers to see if there is a free date for Committee Education and Committee Sign-Up
      5. Membership Co-Chair Hector agreed to oversee the District Grant for Ecuador, for which our club will donate $900 (as will other clubs in our district)
      6. Service Committee Co-Chair Marci will look into offering Harrisburg Keystone members a Rotary “Work” shirt, identifying us as Rotarians

With no further business to discuss, the meeting adjourned at 7:35 PM.