The meeting was called to order at 6:50 PM. The following Board members were in attendance:

Addeline Alaniz-Edwards (President) Yolanda Perez (Youth Committee Co-Chair)

Megan Mines Hall (Immediate Past President) Tom Miller (Service Committee Co-Chair)

Janet Ritter (Secretary, Vice President) Sarah Thomas (District GSE Inbound Chair)

Alaine Keisling (Sergeant at Arms)

Action items are listed in red.

As it was felt that we did not have a quorum at this board meeting, no votes were taken.

1. **President Addeline’s Goals for the Year**
2. As we had just held a club assembly discussing the definition of and progress of our club goals, this agenda item was eliminated from our board meeting**.**
3. **Seminar Reimbursement**
4. Addeline had received an email from David Ritter asking if attending the District Foundation Seminar could be reimbursed through Jay Vending dollars earned.
5. This prompted lots of discussion about which seminars should be reimbursed and how much money was earned and should a line item be added to the budget of all seminars that may be reimbursable, but should an application form be filed by a member, and are reimbursements only given to those who volunteer through Jay Vending?
6. Secretary Jan suggested that Jay Vending was talked about all summer and very few people took advantage of this opportunity to earn training dollars. Is there another way to raise funds for training? All Rotarians should get to as many seminars as they can, but most of them cost money.
7. Sergeant at Arms Alaine suggested that through her synagogue, notices are posted April through September about being paid for volunteer hours at Hershey Park. She is not sure if this is through Jay Vending or not. She commented that these notices provide many more opportunities to earn training money, as the opportunities we had were only for a few weekends in August and September.
8. Committee Co-Chair Yolanda also mentioned that the Friendship Force club fundraises in a similar manner through Hershey Park.
9. Addeline wrapped up this discussion by commenting that David may email Treasurer Joe about reimbursing the expense David incurred.
10. **Civic Club of Harrisburg**
11. Service Committee Co-Chair Marci (who could not attend our meeting) sent out an email asking if we would be interested in sponsoring documentary films about conservation in Pennsylvania (highlighting Gifford Pinchot and Mira Lloyd Dock, the visionary behind City Beautiful), being shown at the Civic Club of Harrisburg in April.
12. A $25 commitment will help provide refreshments, and will provide visibility, partnerships, and support of efforts to improve Harrisburg.
13. Discussion was tabled on this matter for now, since we didn’t have a quorum for voting.
14. **Happy Dollars**
15. Again, a question was raised as to whether all Happy Dollars are given to the Foundation?
16. It was confirmed that all Happy Dollars are sent to the Foundation
17. Past President Megan and Addeline were trying to remember what prompted the policy that only those dollars collected on the first meeting of the month would go to the Foundation and all other Happy Dollars would be used for operational expenses.
18. So that there is no confusion, our policy is that all Happy Dollars collected will be forwarded to the Rotary Foundation.
19. **Youth Committee**
20. Yolanda reported that we will be sending 2 Steelton-Highspire students to RYLA
21. The students’ first names are Ishmael and Zuleyka.
22. The students attended our Guest Night and were a bit overwhelmed.
23. **Club Banners**
24. Service Committee Co-Chair Tom asked about exchanging club banners when visiting another Rotary club (which he plans to do in the near future).
25. Megan and Addeline commented that our supply is quite low.
26. District GSE Inbound Chair Sarah suggested we order a lot of them, as our own Hector Ortiz will be leading the GSE team to Australia and he will handing them out to every club he visits.
27. A question was raised as to who should order these banners and through which Rotary vendor?
28. Discussion ensued about whether we can use our club’s logo on our banners, since it is not an official Rotary logo (adhering to Rotary’s branding policies)?
29. Addeline indicated she will contact National Service Awards and will inquire about our club’s logo. And she will place an order so that we are certain to have them prior to Hector’s departure date.
30. **New Business**
31. Secretary Jan, using a template brought to our club by Megan, updated our club’s Constitution and Bylaws. The updates are very minor.
32. Jan will head up a committee to make sure our Constitution and Bylaws coincide with Rotary International’s club Constitution and Bylaws.
33. She also wants to be sure that our club’s operational procedures are following our club Bylaws.
    1. If they are not, we have 2 choices:
       1. Change the Bylaws (by a 2/3 majority vote of club members)
       2. Change our policies and procedures.
34. Alaine volunteered to help with this project. Jan will also solicit volunteers from the club membership.
35. Alaine mentioned a CART fund that she’d read about in the “Rotarian.” A club in South Carolina raised thousands of dollars for Alzheimer’s research.
    1. Alaine suggested that if we place cups on our tables at Rotary and place all our loose change in the cups, this money could be donated to this cause.
    2. Tom suggested that he would prefer some research be done using Guidestar or Charity Navigator before we commit to donating money to any non-profit.
    3. Alaine indicated she will do more investigation.
36. **Action Items**
37. **Sergeant at Arms Alaine** will check out the following and will provide follow up:
    * 1. Look for notices at her synagogue (or through other non-profit agencies) to see if Hershey Park offers payment for volunteer hours – the types of jobs, the hours, the locations, the payment to the non-profits, and how to register.
      2. Using either GuideStar or Charity Navigator, check out the CART Fund.
38. **President Addeline** will order club banners prior to Hector’s departure for Australia with the GSE team.
39. **Secretary Jan** will continue working on the Constitution and Bylaws and will ask the club members fpr volunteers.
40. **David Ritter** will check with Treasurer Joe about reimbursement for attending the Rotary Foundation seminar.
41. The next Board meeting will be held on March 15, due to scheduling conflicts in March.

The meeting adjourned at 7:40 PM.