**Harrisburg Keystone Rotary Club**

**Executive Board Meeting**

**July 7, 2015**

The following Executive Board members were in attendance:

Addeline Alaniz-Edwards (President) Yolanda Perez-Rivera (Membership, Youth Co-Chair)

Megan Mines-Hall (Past President) Marci Mowry (Service Committee Co-Chair)

Jim Aiello (President Elect) Tom Miller (Service Committee Co-Chair)

Janet Ritter (Secretary, Vice President) Brandon Peirce (Social Committee Chair)

Alaine Keisling (Sergeant at Arms) Scot Whiskeyman (future member)

 Armando Martinez (current club member)

Action items are listed in red.

1. Although the meeting began with a side discussion about the Youth Committee, co-chairs Yolanda and Becky Boone (not present) will be in touch with Steelton-Highspire’s Principal in order to revive our relationship, so that students may get enthused about participating in the Rotary 4- Way Test speech.

2. President Addeline wanted to address some of the goals for our club for the 2015-16 year. She addressed 8 specific club goals and asked for the Board’s feedback:

1. One service project each month - There were no objections to this goal and Service Committee co-chair Marci indicated that we will be working in the 5 Senses Garden in Harrisburg on July 14. All service projects will be listed on our website’s Calendar (hbgkeystonerotary.org)
2. Membership increase of 10% - This means a net increase of 3 new members this year, which certainly seems attainable. We are losing David Ritter (who will be joining our district’s E-Club), and so far, we have received 3 membership applications (Scot, Festus, and Sarah Thomas, our GSE team member).
3. Every Rotarian, Every Year – This refers to donations to the Rotary Foundation. Our donations come back to our club 3 years later, in the form of grants for our club’s projects. We are striving for $100 per member per year in Foundation donations, and we were able to accomplish that during the last couple of years. Keep up the great work, Harrisburg Keystone! After a member donates $1000 (in accumulated Foundation donations), the member becomes a **Paul Harris Fellow**. And if the member pledges to donate $1000 per year for the rest of their lives, they become members of the **Paul Harris Society**.
4. Re-Vitalize the Youth Committee –
5. President Addeline suggested that we try to maintain our relationship with Steel High. Youth Co-Chairs Yolanda and Becky will try to work with the school Principal and Secretary Jan indicated that she will reach out to Rachelle Morgan (the teacher who coached our students last year) and to Michael Iskric, the District Principal from their central office, who assumed Ms. Morgan’s 4-Way Test Speech duties when she left on maternity leave last year.
6. Our President also wants for our club to become active in the Dictionary Project, for 3rd grade students, in partnership with another Rotary club in our district.
7. Host the Point 5 K (Pint 5 K) –
8. Working in partnership with ABC, on the same date as their anniversary party truly helped us promote our event. We shall do the same for 2016.
9. We already have the date for next year’s event, so we can start promoting it much earlier this-coming Spring.
10. Our goals include:
	1. 75 participants
	2. Raise $2200 (net)
	3. Promote Harrisburg Keystone Rotary Club
11. Our event date will be: **May 14, 2016**
12. Re-implement our weekly Club Newsletter

1. Sergeant at Arms, Alaine volunteered.
2. Past President Megan offered assistance.
3. It is up to all club members to get material to Alaine (including speaker biographies, calendars of events, district news, club social events).
4. 100% Perfect Attendance Awards (7/1/2015 – 6/30/2016) – As has been done by other Rotary clubs, awards are given for “perfect attendance” throughout the Rotary year.

1. This means keeping in close touch with Secretary Jan, if you will miss a meeting.
2. This also means that all make-up meetings must be recorded by the Secretary, so all members must notify her of any make-ups. **Make up meetings include**:
	1. Attending another club’s meeting (and bringing an attendance card),
	2. Attending a district function (e.g., Installation Dinner, Rotary Training Assembly, District Conference, committee meeting, etc.),
	3. Attending a service project at a time other than our club meeting time (e.g., Serving breakfast at the Unitarian Universalist church on a Saturday morning, or cleaning up the road on a Saturday),
	4. Staying late after a regular club meeting in order to serve on a committee or the Executive Board,
	5. Attending the International Conference
	6. Volunteering at any of our affiliated non-profit partners (i.e., Central Penn Food Bank, Dress for Success, Unitarian Universalist Church).
	7. Other Rotary or service functions, as may be so designated
3. Adoption of the Vernon Street Park
4. This item created much consternation among the Board members.
	1. President Elect Jim voiced his opinion that the city of Harrisburg was very disorganized – they neglected to attend their scheduled meetings with us, and they lack a feasible plan for the liability of the structural repairs prior to us helping to pay for rehabilitation and upkeep of one of the city parks.
	2. Service Co-Chair Marci agreed that a lot of time has been wasted on trying to meet with city officials and getting no response from them.
	3. She pointed out that DCNR is working with the city on safety issues in the parks.
5. Jim suggested that we try to adopt a park in Steelton, which will be willing to accept our help.
6. It was agreed that since our National Night Out (August 4) will be held in a park in Steelton, we should be able to work with officials from the borough to find out where their parks are and if any of them need assistance in maintaining or rehabbing them.

3. Although it had been agreed that our Board meetings will be held the first Tuesday of each month, the first Tuesday in August (August 4) is our National Night Out. Therefore, our next Board meeting will be held on August 11, 2016, at ABC.

4. **Action Items**

 A. All Harrisburg Keystone Rotary Club Members -

 1. Participate in as many service projects as you can.

 2. Invite people to our club meetings. Encourage membership by asking others to join our club. Read the newsletter (see # 6 below) and find out who our guest speakers will be or which service project we’ll be working. Or perhaps a social event (such as our night at the Senators game – July 21)

 3. Donate happy dollars. Try to make occasional (or monthly or annual) donations to the Rotary Foundation, so that our club may meet the goal of $100 per member, “Every Member, Every Year.”

 4. Encourage our student speakers when they give their 4-Way Test speech to our club, as well as at the Mid-Level competition. Join the Youth Committee so that it can be a vital Harrisburg Keystone committee that is active at Steelton Highspire High School.

 5. Actively promote our signature “Pint 5 K Endurance Challenge.” Since we already know the date (**May 14, 2016**), we can more than meet the goal of 75 participants and $2200 net proceeds. This is our **signature** fundraiser!

 6. Review our club resources. We have a website (hbgkeystonerotary.org), a Facebook page, a Twitter feed, and a weekly newsletter!! Read our newly-revised weekly newsletter so that you will always know what is going on in our club and in our District. Speaker Seekers are listed, as are upcoming events.

 7. Aim for 100% attendance! You may win an award on June 30, 2016! Remember, you may miss meetings and still have 100% attendance if you let our club Secretary know that you attended another club’s meeting, a service project (on a non-club meeting day), a district event, or a committee meeting after hours. Or let the Secretary know the event you attended (such as, volunteering for an affiliated non-profit).

 8. Consider which neighborhood park our club can best help.

 B. Youth Co-Chair Yolanda (and committee member, Secretary Jan)

 1. Contact and meet with Steelton-Highspire High School administration to renew participation and interest in the 4-Way Test speech, RYLA, and perhaps Interact.

 C. Sergeant at Arms Alaine and Past President Megan

 1. Revitalizing our weekly newsletter

 D. President Elect Jim

 1. Will check with Sarah Thomas about re-scheduling her talk about her GSE experience to August 11, instead of July 28.

 E. President Addeline

 1. Will advise membership of our 2015-16 Club Goals at the July 28 meeting.

 2. Will finalize Committee assignments

5. Our next Board meeting is **August 11, 2015** after our regular club meeting. The meeting adjourned at 7:00 PM.